



Star



Highfield
Leadership Academy

NURTURING TODAY'S **YOUNG PEOPLE**,
INSPIRING TOMORROW'S **LEADERS**

CAREERS AND ENTERPRISE PROGRAMME

Highfield Leadership Academy



Document control

This document has been approved for operation within:	Highfield Leadership Academy		
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Owner	Star Academies		
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Key information

If you would like further information about our careers programme, please contact our careers leader.

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YEAR 7 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Guidance designed to support the six principles of STEM	STEM	BAE Systems, RAF & Royal Navy Education Programme Roadshow	Gatsby 2, 4 & 5	September
Subject Focus	Careers in the Curriculum	Each curriculum area highlights possible career paths including technical pathways at the beginning of each new topic	Gatsby 4	September - July
PD Tutor session	Introduction to new careers	Each week through key messages pupils are introduced to new careers using the MyPath series of videos – Job of the Week	Gatsby 4	September - July
PD Tutor Session	Route to Success Young Enterprise	Careers Route to Success online Young Enterprise programme (hopes and dreams)	Gatsby 1,2 &5	September - December
Embedded PSHE Sessions	Enterprise and Employability	To understand the skills and qualities associated with enterprise and employability	Gatsby 4	September onwards



YEAR 8 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Guidance designed to support the six principles of STEM	STEM	BAE Systems, RAF & Royal Navy Education Programme Roadshow	Gatsby 2, 4 & 5	September
PD Tutor session	Introduction to new careers	Each week through key messages pupils are introduced to new careers using the MyPath series of videos – Job of the Week	Gatsby 4	September - July
Subject Focus	Careers in the Curriculum	Each curriculum area highlights possible career paths including technical pathways at the beginning of each new topic	Gatsby 4	September - July
Embedded PSHE Sessions	Careers and Life Choices	To consider rights and responsibilities in the community, including in careers and life choices	Gatsby 4	Autumn 2
Pupil Visit	Careers Fair	Opportunity for pupils & parents to speak to a wide variety of employers about career opportunities	Gatsby 2 & 5	Autumn 2
Drop Down	Enterprise Project Careers and Enterprise Company	Pupils work in teams to develop business and enterprise skills	Gatsby 4	Spring 1



YEAR 9 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Embedded PSHE Sessions	Employability	A personal review to identify strengths, interests, qualities and ambitions and making the links between these and employability	Gatsby 4	Autumn 1
Subject Focus	Careers in the Curriculum	Each curriculum area highlights possible career paths including technical pathways at the beginning of each new topic	Gatsby 4	September - July
PD Tutor session	Introduction to new careers	Each week through key messages pupils are introduced to new careers using the MyPath series of videos – Job of the Week	Gatsby 4	September - July
Drop-in session	Drop-in sessions with Careers Advisor	Regular lunch time drop ins with the Careers Advisor	Gatsby 8	Autumn 1
Embedded PSHE Sessions	Enterprise Mindset and World of Work	Develop an enterprising mindset and prepare for the world of work	Gatsby 4	Autumn 2
Pupil Visit	Careers Event Blackpool Conference Centre	Enables pupils to talk to a variety of post 16 providers and employers before making decisions about their option choices	Gatsby 2, 5 & 7	Spring 1
Pupil Visit	Raising Awareness Day	Pupils visit Edge Hill University to learn about degree level study and life at university	Gatsby 7	Spring 1
Workshop and Presentation	Steps for Success Future First	Advisors promote the importance of making correct option choices at ages 14 and 16	Gatsby 2	Spring 2



YEAR 9 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Parents' Evening	Options Evening	Evening for parents to find out about the range of pathways and courses available at KS4	Gatsby 2	Spring 2
Pupil workshop	Enterprise Day Young Enterprise	Pupils take part in a Trading Game Challenge to develop enterprise skills	Gatsby 4	Summer 1



YEAR 10 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Subject Focus	Careers in the Curriculum	Each curriculum area highlights possible career paths including technical pathways at the beginning of each new topic	Gatsby 4	September - July
PD Tutor session	Introduction to new careers	Each week through key messages pupils are introduced to new careers using the MyPath series of videos – Job of the Week	Gatsby 4	September - July
Drop-in sessions	Drop-in sessions with Careers Advisor	Regular lunch time drop ins with the Careers Advisor	Gatsby 8	Autumn 1 onwards
Drop-in sessions	Drop in Visits with FE	Regular lunch time drop in visits from local colleges	Gatsby 7	Autumn 1 onwards
Drop down Day	Careers Fair	Opportunity for pupils and parents to speak to a wide variety of employers about career opportunities	Gatsby 2 & 5	Autumn 2
Presentation	What Is an Apprenticeship?	All students receive information regarding the apprenticeship pathway for post-16 or post-18 study	Gatsby 2 & 7	Spring 1
Drop-down Day	'Your' Future Day Future First	Pupils work with employers and learn about vital employability skills	Gatsby 5	February
Pupil Visit	World of Work Day	Pupils spend a day at Haven to experience various teams including Food & Beverage, Facilities and Activities	Gatsby 5 & 6	Summer 2
Embedded PSHE Sessions	Work Experience	Pupils analyse the employability skills they developed while on placement	Gatsby 4	Summer 2



YEAR 10 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Taster Day	Y10 Futures' Day College taster days	Pupils spend half a day experiencing either A-level or non-A-level post 16 pathway through a visit to Blackpool Sixth Form College. Pupils spend a day exploring non-A level routes including T Levels, BTECs and Apprenticeships through a visit to Blackpool and the Fylde College	Gatsby 7	Summer 2
Speakers & talks re: Careers	Various Employers	Law, Engineering, NHS, RAF/Army, Magistrates	Gatsby 5	September - May



YEAR 11 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Subject Focus	Careers in the Curriculum	Each curriculum area highlights possible career paths including technical pathways at the beginning of each new topic	Gatsby 4	September - May
PD Tutor session	Introduction to new careers	Each week through key messages pupils are introduced to new careers using the MyPath series of videos – Job of the Week	Gatsby 4	September - May
Drop-in sessions	Drop in Visits from FE providers	Regular lunch time drop in visits from local colleges	Gatsby 7	September – May
Drop-in sessions	Drop-in sessions with Careers Advisor	Regular lunch time drop ins with the Careers Advisor	Gatsby 8	September – May
Presentations	FE Presentations	Assembly presentations from local FE colleges and apprenticeship providers including technical routes such as T Levels	Gatsby 7	September – December
Pupil Visit	University visit	Residential visit to Oxford University Alternative visits to Edgehill University	Gatsby 7	September - February
Pupil Interviews	Careers Interview	One-to-one interview with the Careers Advisor at least once in the year	Gatsby 8	September – July
Sustained Destination	Pathways For All	Work with Engagement Coaches to ensure sustained destinations for potential NEET pupils	Gatsby 1	September – July
Embedded PSHE Sessions	Post 16 Options	To learn about the application for post 16 options. Includes CV writing	Gatsby 4	Autumn 2
Drop down Days	Careers Fair	Opportunity for pupils and parents to speak to a wide variety of employers about career opportunities	Gatsby 2 & 5	Autumn 2



YEAR 11 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Initial Destinations	Year 11 Destinations Update	Pupils are tracked by the school regarding their college, apprenticeship or work destination. Records are updated to include the start of the cross-agency work for pupils who are potentially NEET	Gatsby 1	Autumn 2
Presentation	Apprenticeship pathways	Pupils develop an understanding of Apprenticeships	Gatsby 2 & 7	Spring 1
Parents' Evening	Y11 Parents' Evening	Opportunity for parents to learn about local post-16 provision	Gatsby 8	Spring 1
Presentation	Preparing for an Interview	Pupils shown the essential skills for a successful interview	Gatsby 8	Spring 1
Pupil Interviews	Mock Interviews	A practice job interview for all pupils, conducted by local employers	Gatsby 6	Spring 2
Presentation	Developing Skills	Representatives from the National Citizens Service (NCS) explain the range of opportunities available to Y11 pupils	Gatsby 5	Spring 2
Pre-Destination Register	Tracking of Proposed Destinations	A database of destinations for pupils is compiled and those who are at risk of being NEET receive support to find a placement	Gatsby 1	Summer 1
Sustained Destination	Year 11 Destinations Update	Pupils are tracked by the school regarding successfully sustaining their college, apprenticeship or work destination	Gatsby 1	Autumn 1 of the following year